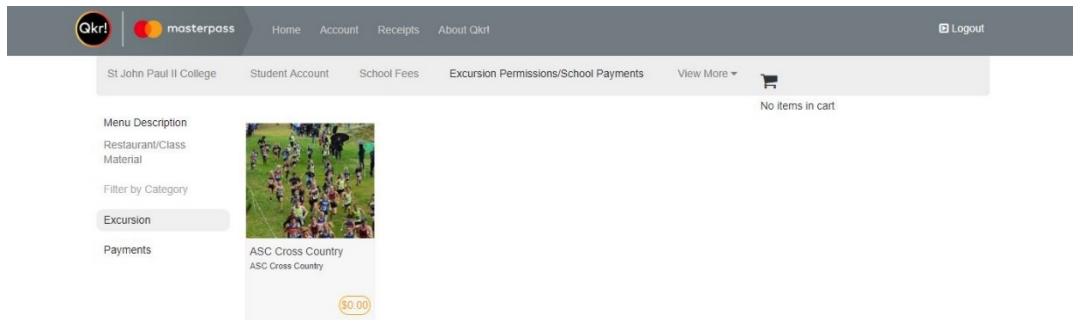


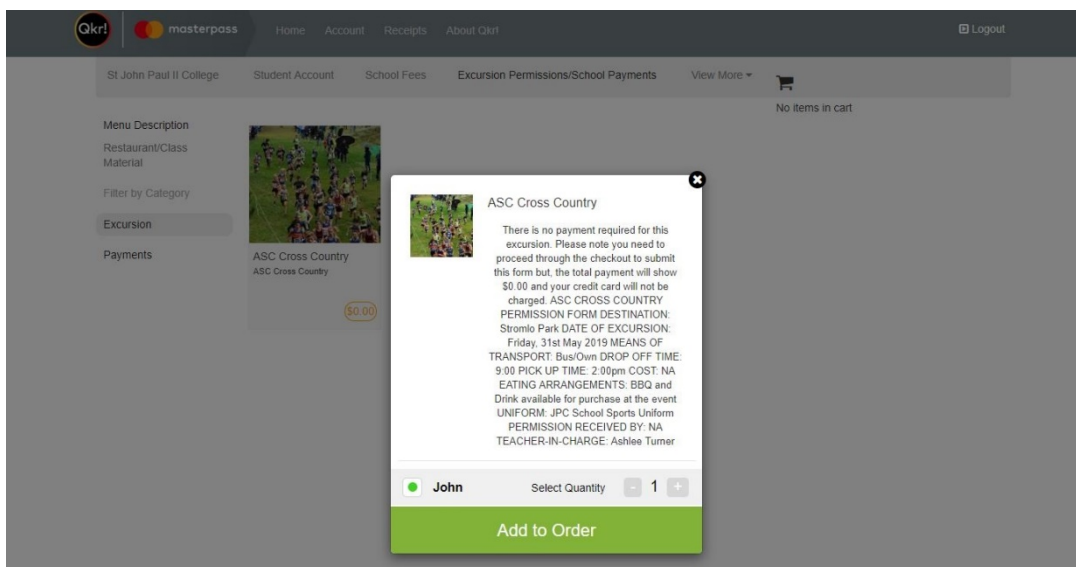
# Qkr! Excursion Forms on the PC

Once you have logged in to Qkr! and selected St John Paul II College, set up a student profile and uploaded your Credit Card details.

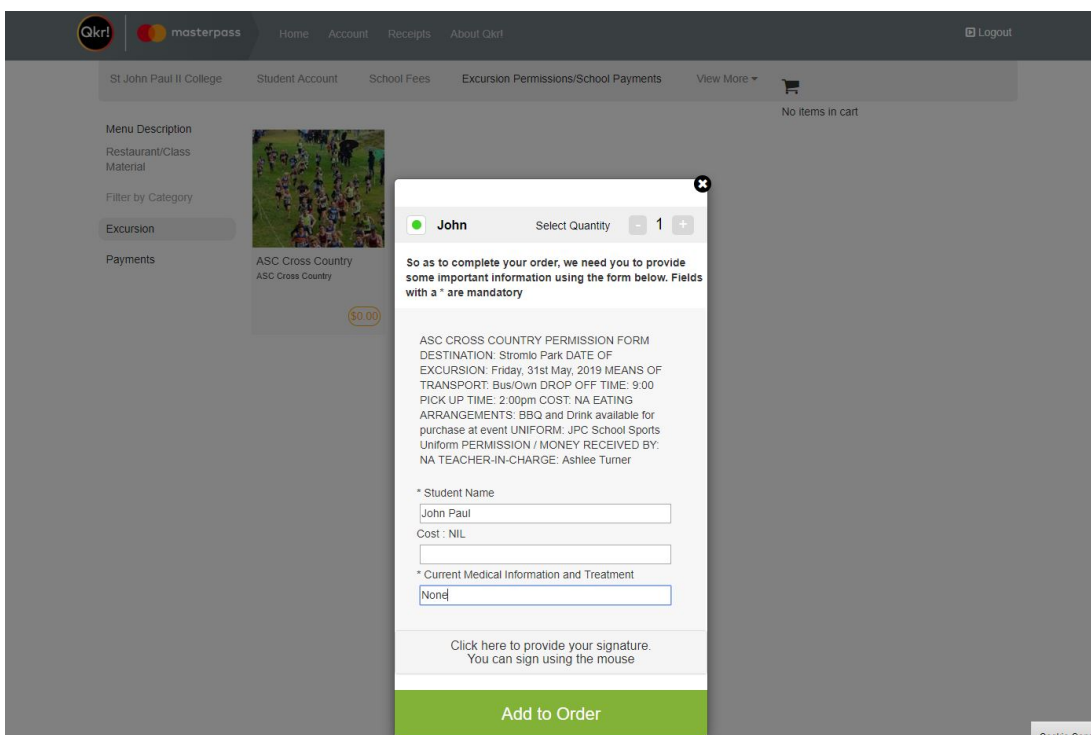
You will need to select the Excursion Permissions/School Payments Tab.



Select the Excursion you require. You will be able to read a description on the excursion. Click on Add to Order.



Fill out the required information, Student name, Medical Information etc.



Click on the area to provide your signature. Save your signature and then select Add to Order.

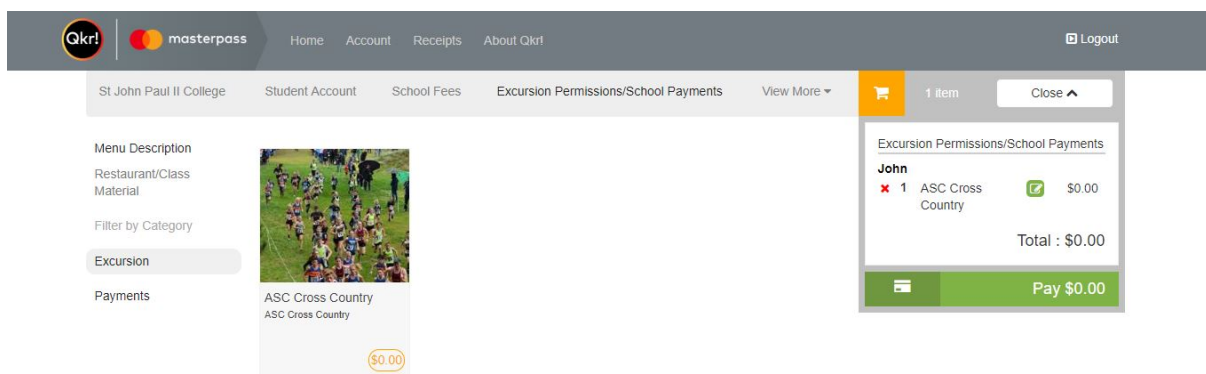
The screenshot shows the Qkr! website interface. At the top, there is a navigation bar with the Qkr! logo, a Mastercard logo, and links for Home, Account, Receipts, and About Qkr!. Below this, a secondary navigation bar includes St John Paul II College, Student Account, School Fees, Excursion Permissions/School Payments, and View More. A shopping cart icon shows 'No items in cart'. The main content area features a menu on the left with categories: Restaurant/Class Material, Filter by Category, Excursion, and Payments. The 'Excursion' category is selected, showing a card for 'ASC Cross Country' with a '\$0.00' price tag. A modal form is overlaid on the page, containing the following text: 'ASC CROSS COUNTRY PERMISSION FORM', 'DESTINATION: Stromlo Park', 'DATE OF EXCURSION: Friday, 31st May, 2019', 'MEANS OF TRANSPORT: Bus/Own', 'DROP OFF TIME: 9:00', 'PICK UP TIME: 2:00pm', 'COST: NA', 'EATING ARRANGEMENTS: BBQ and Drink available for purchase at event', 'UNIFORM: JPC School Sports Uniform', 'PERMISSION / MONEY RECEIVED BY: NA', and 'TEACHER-IN-CHARGE: Ashlee Turner'. The form includes input fields for 'Student Name' (filled with 'John Paul'), 'Cost' (filled with 'NIL'), and 'Current Medical Information and Treatment' (filled with 'None'). A red arrow points to a button labeled 'Click here to provide your signature. You can sign using the mouse'. Below this is a signature pad where the name 'Paul' is written. There are 'Clear', 'Sign above', and 'Save' buttons. At the bottom of the modal, it says 'Please provide your signature' and 'Add to Order'.

You will then have one item showing in your cart.



Click on the View Cart drop down and select pay.

**Note the total payment is \$0.00 for excursions that don't incur a cost. If there is an associated cost, you will see the amount required to pay here.**



Once you have selected the Pay button the order will be confirmed. From here you can view your receipt.

